

# Background Screening Process

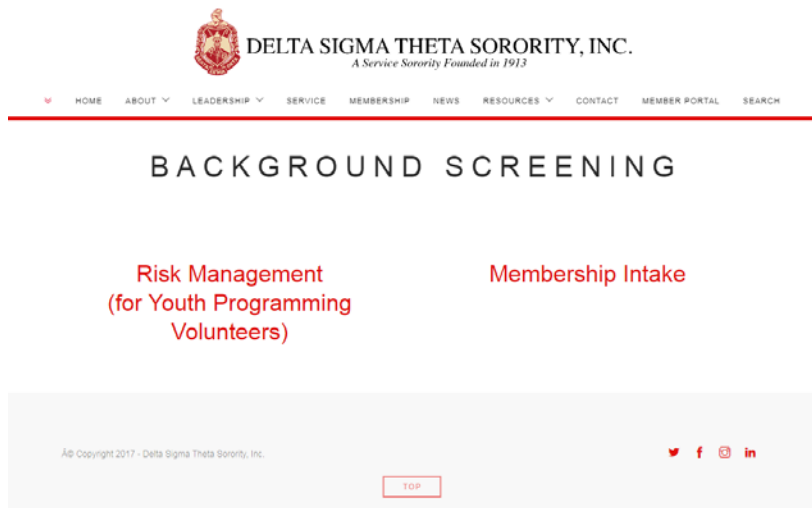
All volunteer applicants will be responsible for completing and paying for the online background screening application. **The Sorority will reimburse half of these fees, via check, upon providing proof of payment and successful completion of the screening process.**

**The only payment option is the Volunteer-applicant Self-pay:**

1. All volunteer applicants should go to the Sorority's national website: [www.deltasigmatheta.org](http://www.deltasigmatheta.org).



2. Volunteer applicants will click on the **RESOURCES** tab located at the top of the Sorority's homepage and click on **BACKGROUND SCREENING**.



3. On the next screen, volunteer applicants will see the Sorority's background screening message.

4. Volunteer applicants should then click on the **SOUTHWEST REGION**.

## Background Screenings

Delta Sigma Theta Sorority, Incorporated (DST) currently sponsors several programs designed to promote the development of young girls and boys. These include, but are not limited to, Delta GEMS (GEMS), Delta Academy (Academy), and EMSODI (collectively youth initiatives). The youth initiatives are supervised by Delta's National Program Planning and Development Committee, but implemented through alumnae Chapters, sometimes with the participation of collegiate Chapters. Generally, each Chapter administers the youth initiatives through committees, which are responsible for oversight of these programs.

In 2011, the National Program Planning and Development Committee formulated the Risk Management Manual. Based on foundational principles and practices, this document still serves as a mechanism to promote effective risk management practices, ethical conduct, and accountability. Delta chapters will now be able to provide to all volunteers a vetted background screening company that can provide background check clearance for all Delta volunteers.

**CLICK ON THE REGIONAL LINK THAT APPLIES**

CENTRAL	EASTERN	FARWEST
Colorado, Iowa, Kansas, Missouri, Nebraska, Oklahoma, South Carolina, Tennessee, Texas, Virginia, West Virginia, and Wyoming	Connecticut, Delaware, Florida, Georgia, Illinois, Indiana, Kentucky, Maryland, Massachusetts, Michigan, Minnesota, Missouri, New Jersey, New York, Pennsylvania, Rhode Island, South Carolina, Tennessee, and West Virginia	Alaska, Arizona, California, Hawaii, Idaho, Nevada, Oregon, Utah, and Washington
<a href="#">Central Regional Risk Management Background Screening</a>	<a href="#">Eastern Regional Risk Management Background Screening</a>	<a href="#">Farwest Regional Risk Management Background Screening</a>
MIDWEST	SOUTH ATLANTIC	SOUTHERN
Illinois, Indiana, Kentucky, Michigan, Minnesota, Missouri, Ohio, West Virginia, and Wisconsin	North Carolina, South Carolina, and Virginia	Alabama, Florida, Georgia, Mississippi, and Tennessee
<a href="#">Midwest Regional Risk Management Background Screening</a>	<a href="#">South Atlantic Regional Risk Management Background Screening</a>	<a href="#">Southern Regional Risk Management Background Screening</a>
SOUTHWEST		
Arizona, Louisiana, New Mexico, and Texas		
<a href="#">Southwest Regional Risk Management Background Screening</a>		

- Volunteer applicants will then be directed to the Welcome Page specific to the selected region.
- Once you have reviewed the instructions, they are to click on **SUBMIT**.



### Background Screening Letter from Regional Director

Delta Sigma Theta Sorority, Incorporated  
"SOUTHWEST REGION"

Welcome to the Delta Sigma Theta Sorority, Incorporated - Southwest Region online background screening application, powered by InfoMart. By completing this application, you will provide InfoMart with the information necessary to conduct a background check on behalf of Delta Sigma Theta Sorority, Incorporated - Southwest Region.

The information you provide will only be used to conduct a background check, so please make sure that you provide accurate and complete responses for all requested information on the one-page application. If you would like a copy of your completed application, use your web browser's Print function to print the application after completing it, but before clicking the Submit button at the bottom of the application. Please check the box if you want to receive a copy of your final report.

To ensure accurate identification, you will be required to provide your Social Security Number or your Social Insurance Number. If you have both, please provide only your Social Security Number, even if you currently reside in Canada.

Before clicking the Submit button, please thoroughly review your completed application. You will not have another opportunity to review your responses after clicking Submit.

After you submit the completed application, you will be required to give consent for the background check.

Following the consent form, you will be taken to the checkout page that will list the cost of the background check and allow you to enter your payment details. The cost of your background screening may increase due to state-imposed fees. If you would like to see a listing of by-state additional fees, please click here: [MVA Fees](#) Authorized payment options are American Express, Visa & MasterCard.

Please click the Submit button to begin your online application for Delta Sigma Theta Sorority, Incorporated - Southwest Region.

**CLICK HERE TO GO TO THE BACKGROUND SCREENING APPLICATION PAGE**

Questions?

For technical assistance with the InfoMart site, please contact: [DSThetaking@infomart.com](mailto:DSThetaking@infomart.com)

For all other background screening-related questions, please contact the source chapter where you are applying to serve as a volunteer.

Sisterly,  
Michelle Brown  
Southwest Regional Director

- Volunteer applicants are to carefully review the online background screening application and answer the required questions.
- Volunteer applicants should check the box to receive a copy of their background screening report once their background screening application is processed.
- Once the online background screening application is complete, the volunteer applicant will be directed to the screen to pay the required fee. **The base fee is \$19.50, plus applicable state fee for the Motor Vehicle Administration search.** There is also an additional fee for each additional name the applicant submits. The online background screening application can be paid by Debit or Credit card.
- Once the payment is submitted and the background screening application is processed, the volunteer applicant will receive a copy of their report to the email address that was provided.